



**Texas Southern University
FY 2014 Job Title List
(By Alpha)**

Title	FLSA	Pay Grade	Job Family
Academic Advisor	EX	8	Enrollment Management & Planning
Academic Advisor Athletics	EX	8	Enrollment Management & Planning
Accountant	EX	8	Fiscal and Accounting Services
Accountant I	EX	8	Fiscal and Accounting Services
Accounting Manager	EX	11	Fiscal and Accounting Services
Accounts Payable Clerk	NE	6	Fiscal and Accounting Services
Accounts Specialist	EX	7	Fiscal and Accounting Services
Administrative Assistant	NE	5	Administrative Office and Clerical Support
Admission Administrator	NE	6	Enrollment Management & Planning
Admissions Officer	EX	7	Enrollment Management & Planning
Animal Care Technician	NE	6	Research & Project/Program Administration
Archivist	EX	10	Library Services
Assistant Athletic Director Academic Enhancement	EX	12	Athletics and Intramural Sports
Assistant Compliance Officer-Athletics	EX	7	Athletics and Intramural Sports
Assistant Director (Alumni Relations)	EX	9	University Advancement
Assistant Director (Budget)	EX	14	Fiscal and Accounting Services
Assistant Director (SAES)	EX	10	Academic Affairs
Assistant Director Admissions (Law School)	EX	10	Enrollment Management & Planning
Assistant Director Customer Services	EX	10	Facilities, Building & Grounds Maintenance
Assistant Director Financial Aid	EX	9	Enrollment Management & Planning
Assistant Director Grounds Maintenance	EX	11	Facilities, Building & Grounds Maintenance
Assistant Director Housing Administration	EX	10	Student Services
Assistant Director Housing Operations	EX	10	Student Services
Assistant Director Research and Financial Services	EX	12	Fiscal and Accounting Services
Assistant Director Residential Educational and Student Development	EX	10	Student Services
Assistant Director Summer Academy	EX	10	Academic Affairs
Assistant Director Undergraduate and International Student	EX	9	Enrollment Management & Planning
Assistant Equipment Manager	NE	7	Athletics and Intramural Sports
Assistant General Counsel	EX	13	Legal Services
Assistant Program Director Student Support Services	EX	9	Academic Affairs
Assistant Program Director Upward Bound	EX	9	Academic Affairs
Assistant Registrar (University)	EX	9	Enrollment Management & Planning
Assistant Registrar Registration (University)	EX	9	Enrollment Management & Planning
Assistant to the Provost for Special Projects	EX	9	Administrative Office and Clerical Support
Associate Director (Financial Aid)	EX	11	Enrollment Management & Planning
Associate Director Customer Services (Financial Aid)	EX	11	Enrollment Management & Planning
Associate Director Development (Annual Giving)	EX	10	University Advancement
Associate Director Facilities Planning	EX	14	Facilities, Building & Grounds Maintenance



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Associate Director Financial Aid	EX	11	Enrollment Management & Planning
Associate Director General Accounting	EX	14	Fiscal and Accounting Services
Associate Director Law Library	EX	11	Library Services
Associate Director Library	EX	11	Library Services
Associate Director of Mickey Leland Center	EX	13	Academic Affairs
Associate Director Operations (Financial Aid)	EX	11	Enrollment Management & Planning
Associate Director Scholarships	EX	10	Student Services
Associate General Counsel	EX	15	Legal Services
Associate Ombudsman	EX	9	Academic Affairs
Audio Visual Technician	NE	4	Athletics and Intramural Sports
Audit Manager	EX	13	Fiscal and Accounting Services
Benefits Specialist	EX	10	Human Resources
Budget Analyst	EX	7	Fiscal and Accounting Services
Building Automation Technician	NE	7	Facilities, Building & Grounds Maintenance
Building Engineer	NE	7	Facilities, Building & Grounds Maintenance
Bus Driver	NE	7	Facilities, Building & Grounds Maintenance
Bus Driver/Mechanic	NE	7	Facilities, Building & Grounds Maintenance
Call Center Representative	NE	5	Enrollment Management & Planning
Call Center Representative - IT	NE	6	Enrollment Management & Planning
Call Center Supervisor - IT	EX	9	Information Technology
Campus Coordinator	EX	11	Enrollment Management & Planning
Career Services Coordinator	EX	8	Enrollment Management & Planning
Certified Medical Assistant	NE	4	Medical & Related Services
College Business Administrator I	EX	9	Administrative Office and Clerical Support
College Business Administrator II	EX	11	Administrative Office and Clerical Support
College Business Administrator III	EX	13	Administrative Office and Clerical Support
Communication Specialist	EX	7	University Advancement
Compliance Manager	EX	13	Internal Audit/Compliance
Compliance Officer I	EX	8	Internal Audit/Compliance
Compliance Officer II	EX	9	Internal Audit/Compliance
Compliance Officer III	EX	10	Internal Audit/Compliance
Computer System Assistant	NE	6	Information Technology
Computer Training Analyst	NE	6	Information Technology
Construction Administrator	EX	12	Facilities, Building & Grounds Maintenance
Construction Technician	NE	7	Facilities, Building & Grounds Maintenance
Contract Data Manager	EX	9	Facilities, Building & Grounds Maintenance
Cook/Meal Planner	NE	3	General and Auxiliary Services
Coordinator Student Center	NE	6	Student Services



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Title	FLSA	Pay Grade	Job Family
Coordinator Academic Advisement	EX	9	Enrollment Management & Planning
Coordinator Admissions (College/School)	EX	7	Academic Affairs
Coordinator Development	EX	9	University Advancement
Coordinator Marketing (Web)	EX	9	University Advancement
Coordinator Memberships/Promotions	EX	7	University Advancement
Coordinator of Recruitment and Retention (College/School)	EX	9	Enrollment Management & Planning
Coordinator of Admissions, Pharmacy	EX	7	Enrollment Management & Planning
Coordinator of Recruitment (Business School)	EX	8	Enrollment Management & Planning
Coordinator of Retention (Business School)	EX	8	Enrollment Management & Planning
Coordinator Recruitment/ Retention & Alumni: Affairs	EX	9	Enrollment Management & Planning
Coordinator Special Events	EX	8	Students Services
Coordinator Sport Information	EX	10	Athletics and Intramural Sports
Coordinator State and External Funding	EX	8	Enrollment Management & Planning
Coordinator Testing	EX	8	Enrollment Management & Planning
Coordinator, Scholarships	EX	8	Enrollment Management & Planning
Coordinator, State Programs	EX	8	Enrollment Management & Planning
Counselor I	EX	9	Student Services
Counselor II	EX	10	Student Services
Creative Services Specialist	EX	9	University Advancement
Custodial II	NE	3	Facilities, Building & Grounds Maintenance
Custodian I	NE	2	Facilities, Building & Grounds Maintenance
Custodian III	NE	4	Facilities, Building & Grounds Maintenance
Custodian II Student Activities	NE	3	Facilities, Building & Grounds Maintenance
Custodian Supervisor	NE	6	Facilities, Building & Grounds Maintenance
Customer Care Support Counselor	EX	8	Enrollment Management & Planning
Customer Service Assistant	NE	4	General and Auxiliary Services
Customer Service Liaison (Student Accounting)	NE	6	Fiscal and Accounting Services
Customer Service Manager (Enrollment Management)	EX	10	Enrollment Management & Planning
Customer Service Specialist	NE	6	General and Auxiliary Services
Customer Services Liaison (Housing)	NE	6	Student Services
Customer Services Manager (Student Accounting)	EX	10	Fiscal and Accounting Services
Customer Services Representative (Student Accounting)	NE	5	Fiscal and Accounting Services
Data Entry Clerk	NE	4	Administrative Office and Clerical Support
Data Manager	EX	12	Academic Affairs
Default Prevention Coordinator	EX	8	Enrollment Management & Planning
Default Prevention Officer	EX	7	Enrollment Management & Planning
Department Business Administrator I	EX	9	Administrative Office and Clerical Support
Department Business Administrator II	EX	11	Administrative Office and Clerical Support



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Department Business Administration III	EX	13	Administrative Office and Clerical Support
Desktop Service Manager	EX	14	Information Technology
Development Associate KTSU	EX	6	University Advancement
Development Manager KTSU	EX	9	University Advancement
Disaster Recovery Manager	EX	14	Information Technology
Division Business Administrator I	EX	11	Administrative Office and Clerical Support
Division Business Administrator II	EX	12	Administrative Office and Clerical Support
Division Business Administrator III	EX	14	Administrative Office and Clerical Support
Drafter	NE	6	Facilities, Building & Grounds Maintenance
Editor/Writer	EX	8	University Advancement
Education Specialist (Child Care Center)	NE	6	Training & Education
Engineer /Media Technologist	EX	10	University Advancement
Enterprise Data Manager	EX	14	Information Technology
Equipment Manager	NE	6	Athletics and Intramural Sports
Executive Administrative Assistant to the President	EX	12	Administrative Office and Clerical Support
Exercise Specialist	NE	6	Athletics and Intramural Sports
Facilities Specialist	NE	7	Facilities, Building & Grounds Maintenance
Federal Direct Loan and Reconciliation Officer	EX	8	Enrollment Management & Planning
Financial Aid Accountant	EX	8	Enrollment Management & Planning
Financial Aid Assistant	NE	5	Enrollment Management & Planning
Financial Aid Counselor	EX	8	Enrollment Management & Planning
Financial Analyst I	EX	10	Fiscal and Accounting Services
Financial Analyst II	EX	11	Fiscal and Accounting Services
Fleet Manager	EX	9	Facilities, Building & Grounds Maintenance
Fraud Manager	EX	14	Fiscal and Accounting Services
General Clerk I	NE	2	Administrative Office and Clerical Support
General Clerk II	NE	4	Administrative Office and Clerical Support
General Manager Parking Operations	EX	11	Campus Police and Security
Graduate Recruiter	EX	7	Enrollment Management & Planning
Grant Accountant	EX	8	Fiscal and Accounting Services
Grant Program Associate	NE	7	Research & Project/Program Administration
Grant Program Coordinator I	EX	8	Research & Project/Program Administration
Grant Program Coordinator II	EX	9	Research & Project/Program Administration
Grant Writer- Scientific	EX	10	Research & Project/Program Administration
Graphic Designer	NE	7	University Advancement
Grounds Keeper II	NE	4	Facilities, Building & Grounds Maintenance
Grounds Keeper I	NE	3	Facilities, Building & Grounds Maintenance
Help Desk Technician (COLEIT)	NE	7	Information Technology



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Housing Assignment Coordinator	EX	7	Student Services
Housing Associate	NE	4	Student Services
Housing Operations Manager	EX	8	Student Services
HRIS Analyst	EX	11	Human Resources
Human Resources Analyst	EX	11	Human Resources
Human Resources Generalist	EX	11	Human Resources
Human Resources Representative II	EX	8	Human Resources
Industrial Hygienist	EX	11	Environmental Health & Safety
Instructional Designer I	EX	9	Information Technology
Instructional Designer II	EX	11	Information Technology
Insurance/Risk Management Specialist	EX	8	Environmental Health & Safety
IT GIS Lab Manager	EX	11	Information Technology
IT Security Analyst	EX	11	Information Technology
IT Security Compliance Manager	EX	14	Information Technology
Lab & Distributed Support Lead	EX	9	Information Technology
Lab Coordinator/Teacher	EX	8	Academic Affairs
Lead Call Center Representative	NE	5	Enrollment Management & Planning
Lead Financial Aid Counselor	EX	9	Enrollment Management & Planning
Lead Nursery Teacher	NE	6	Training & Education
Leasing and Collection Coordinator (Housing)	EX	8	Student Services
Legal Assistant	EX	6	Legal Services
Librarian- Business	EX	10	Library Services
Librarian- Catalog	EX	10	Library Services
Librarian- Faculty Research	EX	10	Library Services
Librarian- Serials	EX	10	Library Services
Librarian-Acquisitions	EX	10	Library Services
Librarian-Circulation	EX	10	Library Services
Librarian-Government Document	EX	10	Library Services
Librarian-Learning Resource	EX	10	Library Services
Librarian-Reference	EX	10	Library Services
Librarian-Reference (Legal Writing), Law School	EX	10	Library Services
Library Assistant	NE	5	Library Services
Library Assistant - Interlibrary Loan	NE	5	Library Services
Library Assistant - Serials	NE	5	Library Services
Library Assistant Acquisitions	NE	5	Library Services
Library Assistant Acquisitions/Weekends and Evenings Supervisor	NE	6	Library Services
Library Assistant Business Library	NE	5	Library Services
Library Assistant Catalog	NE	5	Library Services



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Library Assistant Circulation	NE	5	Library Services
Library Assistant Learning Resource	NE	5	Library Services
Library Assistant Pharmacy	NE	5	Library Services
Library Assistant Special Collection	NE	5	Library Services
Library Assistant Special Collections	Ne	5	Library Services
Library Clerk	NE	4	Library Services
Linux System Administrator	EX	11	Information Technology
Locksmith	NE	6	Facilities, Building & Grounds Maintenance
Logistical Support Specialist	NE	7	Facilities, Building & Grounds Maintenance
Maintenance Construction Craft Supervisor	EX	9	Facilities, Building & Grounds Maintenance
Maintenance Craft Specialist	NE	7	Facilities, Building & Grounds Maintenance
Maintenance Craft Specialist II	NE	8	Facilities, Building & Grounds Maintenance
Maintenance Equipment Specialist	NE	7	Facilities, Building & Grounds Maintenance
Maintenance Equipment Supervisor	EX	9	Facilities, Building & Grounds Maintenance
Maintenance Specialist	NE	7	Facilities, Building & Grounds Maintenance
Maintenance Supervisor	EX	9	Facilities, Building & Grounds Maintenance
Maintenance Supervisor Grounds	EX	9	Facilities, Building & Grounds Maintenance
Manager Call Center (Enrollment Management)	EX	10	Enrollment Management & Planning
Manager Compliance, Athletics	EX	10	Athletics and Intramural Sports
Manager Custodial Services	EX	8	Facilities, Building & Grounds Maintenance
Manager Customer Service (Student Accounting)	EX	8	Fiscal and Accounting Services
Manager of Facilities & Special Events	EX	7	Student Services
Manager of Financial Reporting	EX	11	Fiscal and Accounting Services
Manager Payroll	EX	11	Fiscal and Accounting Services
Manager Recreation Center (Aquatics)	EX	7	Student Services
Manager Student Publication	EX	9	University Advancement
Manager Technical Services	EX	10	Information Technology
Manager, Creative Services	EX	10	University Advancement
Managing Senior Auditor	EX	13	Fiscal and Accounting Services
Marketing Specialist	EX	8	University Advancement
MBA Program Coordinator	EX	7	Academic Affairs
Mechanic Helper	NE	6	Facilities, Building & Grounds Maintenance
Mechanic Helper	NE	6	Facilities, Building & Grounds Maintenance
Membership Coordinator KTSU	NE	5	Academic Affairs
Membership Coordinator Museum	NE	5	Academic Affairs
Museum Registrar	EX	6	Academic Affairs
Network Administrator	EX	8	Information Technology
Network and Communications Manager	EX	15	Information Technology



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Network Operations Manager	EX	14	Information Technology
Network System Administrator (CISCO)	EX	11	Information Technology
Network Systems Administrator (Windows)	EX	11	Information Technology
Night Manager Housing Associate	NE	4	Student Services
Nurse Practioner	EX	13	Student Services
Nursery Teacher	NE	5	Training & Education
Office Administrator	NE	7	Administrative Office and Clerical Support
Office Assistant	NE	4	Administrative Office and Clerical Support
Operation Manager Print Shop	EX	9	General and Auxiliary Services
Outreach/Assessment Coordinator (Pharmacy)	EX	10	Academic Affairs
Parking Enforcement Officer	NE	4	Campus Police and Security
Parking Traffic Supervisor	NE	6	Campus Police and Security
Payroll Specialist	EX	7	Fiscal and Accounting Services
PBX Operator I	NE	3	General and Auxiliary Services
PBX Operator II	NE	5	General and Auxiliary Services
Photographer	EX	9	University Advancement
Physical Therapist/Trainer	EX	7	Medical & Related Services
Police Sergeant	NE	9	Campus Police and Security
Police Lieutenant	EX	11	Campus Police and Security
Police Officer	NE	7	Campus Police and Security
Police Records Clerk	NE	4	Campus Police and Security
Police Records Supervisor	EX	8	Campus Police and Security
Police Sergeant	NE	9	Campus Police and Security
Postal Clerk	NE	5	General and Auxiliary Services
Postmaster	EX	7	General and Auxiliary Services
Production Engineer	EX	8	Athletics and Intramural Sports
Program Coordinator I	EX	8	Research & Project/Program Administration
Program Coordinator II	EX	9	Research & Project/Program Administration
Program Coordinator Maritime	EX	9	Research & Project/Program Administration
Program Manager	EX	10	Research & Project/Program Administration
Project Assistant	NE	6	Facilities, Building & Grounds Maintenance
Project Coordinator I	EX	7	Research & Project/Program Administration
Project Coordinator II	EX	9	Research & Project/Program Administration
Project Manager AE&C	EX	11	Facilities, Building & Grounds Maintenance
Property Manager	EX	8	Fiscal and Accounting Services
Records Analyst	NE	5	Enrollment Management & Planning
Recreation Assistant Aquatics	NE	5	Student Services
Registrar (College/School)	EX	9	Enrollment Management & Planning



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Registrar (College/School)	EX	9	Enrollment Management & Planning
Registrar, University Museum	EX	6	Academic Affairs
Research Technician	EX	7	Research & Project/Program Administration
Residential Community Coordinator	EX	8	Student Services
Residential Community Manager	NE	7	Student Services
Residential Community Ombudsman	EX	11	Student Services
Residential Community Quality Control Manager	EX	11	Student Services
Residential Customer Service Liaison	NE	6	Student Services
Residential Hall Coordinator	NE	7	Student Services
Residential Housing Coordinator	EX	7	Student Services
Residential Maintenance Customer Supervisor	EX	9	Student Services
Safety Specialist	EX	9	Environmental Health & Safety
Scanning Technician	NE	5	Administrative Office and Clerical Support
Security Officer	NE	4	Campus Police and Security
Senior Accountant	EX	9	Fiscal and Accounting Services
Senior Accountant Project Construction	EX	9	Fiscal and Accounting Services
Senior Administrative Assistant	NE	6	Administrative Office and Clerical Support
Senior Animal Care Technician	NE	6	Research & Project/Program Administration
Senior Compensation Analyst	EX	11	Human Resources
Senior Employment Specialist	EX	11	Human Resources
Senior Executive Administrative Assistant	EX	10	Administrative Office and Clerical Support
Senior Grant Accountant	EX	9	Fiscal and Accounting Services
Senior Managing Auditor	EX	12	Fiscal and Accounting Services
Senior Staff Auditor	EX	11	Fiscal and Accounting Services
Senior Systems Analyst	EX	11	Information Technology
Senior Writer/Editor	EX	10	University Advancement
Serials Mail Clerk	NE	5	Library Services
Special Events Assistant	NE	7	Student Services
Special Events Coordinator	EX	8	Student Services
Staff Accountant	EX	8	Fiscal and Accounting Services
Staff Auditor	EX	9	Fiscal and Accounting Services
Staff Nurse	EX	7	Medical & Related Services
Student Academic Advisor/Counselor	EX	8	Academic Affairs
Student Center Manager	EX	7	Student Services
Substance Abuse Counselor	EX	8	Student services
Supervisor Accounts Payable	EX	8	Fiscal and Accounting Services
Supervisor Locksmith	EX	9	Facilities, Building & Grounds Maintenance
Supervisor Loose Leaf Upkeep Services	EX	7	Library Services



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Supervisor Warehouse	EX	7	Facilities, Building & Grounds Maintenance
System Analyst I	EX	8	Information Technology
System Analyst II	EX	11	Information Technology
System Network Coordinator Supervisor	EX	13	Information Technology
Systems and Applications Coordinator	EX	13	Information Technology
Teacher I Charter School	EX	7	Training & Education
Teacher II Charter School	EX	8	Training & Education
Teacher III Charter School	EX	9	Training & Education
Technical Service Specialist I	NE	7	Information Technology
Technical Service Specialist II	NE	8	Information Technology
Technical Service Specialist III	NE	9	Information Technology
Technical Services Technician -Engineering Lab	NE	6	Information Technology
Technical Support Specialist (COLEIT)	NE	8	Information Technology
Technology Manager (COLEIT)	EX	13	Information Technology
Telecommunication Specialist (Campus Security)	NE	5	Campus Police and Security
Telecommunications Manager (IT)	EX	13	Information Technology
Testing Administrator	EX	8	Enrollment Management & Planning
Testing Coordinator	EX	9	Enrollment Management & Planning
Transfer Evaluator	EX	9	Enrollment Management & Planning
Travel Coordinator	EX	9	Fiscal and Accounting Services
University Recruiter	EX	7	Enrollment Management & Planning